higher education & training
Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

westcol
Western College for Technical, Vocational Education and Training

REQUEST FOR QUOTATION

APPOINTMENT OF A SERVICE PROVIDER FOR THE SUPPLY, DELIVERY AND OFF-LOADING OF 100% LOCALLY MANUFACTURED AND EMBROIDERED PERSONAL PROTECTIVE CLOTHING FOR WELDER OCCUPATIONAL PROGRAMME LEVEL 4 AT WESTERN TVET COLLEGE, RANDFONTEIN CAMPUS.

QUOTATION NO: WTC (WLD/RND/PPE) 07/2026

Prospective suppliers who are interested in participating in afore-mentioned quotation are invited to submit their quotes in full compliance to the requirement of this quotation document. The completed document with all attachments must, be signed, and submitted in a clearly labelled sealed envelope and deposited in the tender box at the following address.

RECEPTION DESK
WESTERN TVET COLLEGE
42 JOHNSTONE STREET
HECTORTON
RANDFONTEIN
(33°55'36.27" S 18°51'22.28" E)

Ref:(SCM) **Enquiries: email:** kjobeta@westcol.co.za

Quotation Number	**WTC (WLD/RND/PPE) 07/2026**
Date issued	**20 January 2026**
Quotation date	**27 January 2026**
Closing time	**11h00am**
Quotation can be downloaded at	www.westcol.co.za

Company Name		
Address		
Contact person		
Contact numbers	(w)	(cell)
Email address		

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1. Bidding Conditions

a. All suppliers of goods and services are encouraged to register in the National Treasury's web-based Central Suppliers Database from July 1, 2016, at www.csd.gov.za.
b. According to National Treasury Instruction No.4 A of the 2016/2017 National Treasury Supplier Database, states must guarantee that suppliers awarded business with the State are registered on the CSD before issuing an award letter/purchase order/signed contract.
c. Each Supplier submitting a Quotation agrees to do so on the terms and conditions set out in this RFQ.
d. A person fully authorized to commit to the terms must sign the Quotation and conditions set out in this quotation. Westcol is entitled to assume that there is full authority in the signatory of the person.
e. If an error has been made on the pricing schedule, it shall be crossed out in ink and accompanied by initials at each and every change.
f. Completed and Signed Schedule of Pricing as issued in the document failure to do so will lead to disqualification.
g. No electronic initials and signature will be accepted in the bidding document
h. Tippex is not allowed on quotation documents.
i. Each page to be initialed as indicated in the document failure to do will lead to disqualification.
j. E-mailed quotations will not be accepted.
k. The validity period for this quotation is sixty (60) days.
l. Westcol reserves the right, exercisable at its sole discretion, to review, evaluate and dispose of any quotation as it sees fit. Nothing stated in this request (whether express or implied) binds or obligates Westcol, or any other member of Westcol to accept the lowest of any price contained in RFQ document or to accept any quotation. Suppliers or their representatives can expect to discuss the details of their quotation during the evaluation process. Westcol reserves the right to negotiate specific terms with the preferred suppliers prior to the award of a final contract (if any).
m. Quotation documents may be downloaded from www.westcol.gov.za

2. Pricing and invoices

a. All quotation prices must be inclusive of 15% VAT for all registered VAT vendors.
b. Thirty (30) days after receipt of the invoice should be allowed for payments to be made by the Finance Department.

3. Mandatory documents.

a. Tax Compliance Status
b. BBB-EE Certificate or Sworn affidavit (***Not copy of a certified copy)***
c. Central Supplier database report not older than three (3) months
d. Certified ID copy of director/s not older than three (3) months (***Not copy of a certified copy)***
e. **The bidding entity** must submit a municipal account or valid signed lease agreement which is in the name of the business or the director/s
    - If the company has more than one director a municipal account or valid lease agreement must be attached for each director

f. If the bidding entity operates from parents' place / director's place or any other place and is not responsible for Municipal account / Services. The bidder must submit the Sworn Affidavit of the property owner with the original stamp from the Commissioner of Oaths. Not copy of a certified copy

NB: Proof of residence for municipal / ward council will not be accepted

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Fully completed and signed standard bidding documents (Compulsory)

- SDB 1: Invitation to bid
- SDB 4: Bidder's Disclosure
- SBD 6.1: Preference Points claim form in terms of the Preferential Procurement Regulations 2022
- SBD 6.2: Declaration certificate for local production and content for designated sectors

Contact Person	
Name & Surname	Kosi Mmusi
Telephone number	011 692 4004 Ext 2032
E-mail address	kammusi@westcol.co.za

1. TERMS OF REFERENCE (TOR) / SPECIFICATIONS

For the supply, delivery and off-loading of 100% locally manufactured and embroidered personal protective clothing for welder occupational programme Level 4 at Western TVET College, Randfontein campus.

ITEM NO	BRIEF DESCRIPTION	Size	QTY
2 Piece Conti suits Navy Blue j54 flame retardant and acid resistant (100% cotton/polycotton) 2 X Full colours logos Estimated sizes - 8cm X 4 cm Embroidered Westcol logo – TOP left – please change the word WESTCOL to white for maximum visibility DHET logo TOP right		32 34 36 38 40 42 44 46	10 10 10 6 6 6 6 4
Safety Boots • NRCS Approved • CE EN ISO 20345 Approved • Slip Resistant • Oil resistant • Acid-resistant • Steel Toecap with impact protection of 200 joules • Steel Midsole • Shock Absorption • Genuine Split Buffalo Leather Upper • Lightweight and flexible dual-density PU sole • Removable comfort Inner sole • Heat Resistant to 90 Celsius		Size 3 Size 4 Size 5 Size 6 Size 7 Size 8 Size 9 Size 10 Size 11	5 5 5 5 7 5 2 2 2
Leather apron		60 x 90 cm	35
Leather shoulder yoke		Medium Small Large	12 12 12
Welding goggles (Flip Frond Shade)			35
Leather spats			35
Leather gloves		Small Medium Large	12 12 12
Dark lenses and Clear glasses			35
Ear protection/Earplugs (CORDED)			150
Dust mask			150
Skull cap (Navy Blue)		Small Medium Large	12 17 5

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Embroidery

DHET Logo (left breast)	WESTCOL Logo (right breast)

2. Points for specific goals

All quotations received will be evaluated on an 80/20-point scoring basis. The 80 points will be for Price, 20 points for specific goals to promote transformation and economic development in accordance with the table below:

Preferential Procurement Policy Framework Act

- 80 Points for Price
- 20 Points for specific goals

The specific goals allocated points in terms of this quotation	Number of points allocated (80/20 system)
Price	80
Local Based: West Rand District	05
Youth owned enterprise	05
Race: Black Owned	05
People with Disability (attach proof)	05

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PRICING SCHEDULE												
NO.	DESCRIPTION UNIFORM IN ACCORDANCE WITH THE SPECIFICATION FURNISHED HEREWITH AND COMPLYING IN ALL RESPECTS WITH THE REQUIREMENTS OF THE COUNCIL'S SPECIFICATION	FABRIC OFFERED	COLOUR	SIZES	DO THE GARMENT OFFERED COMPLY WITH THE SPECIFICATION. (STATE YES OR NO. IF NO, DESCRIBE DEVIATION	TO WHAT SABS STANDARD DO THE GARMENTS OFFERED COMPLY WITH?	NAME OF MANUFACTURER AND COUNTRY. IF MANUFACTURED IN RSA, NAME OF PROVINCE MUST BE STATED.	DESCRIPTION QTY	UNIT PRICE	TOTAL PRICE	MAXIMUM PERIOD OF DELIVERY REQUIRED TO EFFECT DELIVERY AFTER RECEIPT OF OFFICIAL ORDER/ EXCHANGE
1. Two (2) Piece Conti suits		100% cotton/polycotton	Navy blue	Various sizes				58			
2.	Safety boots		Black	Various Size				38			
3.	Leather apron			60 x 90 cm				35			
4.	Leather shoulder yoke			Various sizes				36			
5.	Welding goggles (Flip Frond Shade)							35			
6.	Leather spats							35			
7.	Leather gloves			Various Sizes				36			
8.	Dark lenses and Clear glasses							35			
9.	Ear protection/Earplugs (CORDED)							150			
10.	Dust mask							150			
11.	Skull cap (Navy Blue)							34			

15% VAT: R_____

GRAND TOTAL: R_____

Signature of person duly authorized to sign a quotation: _____ Date: _____

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PART A

INVITATION TO BID **SBD 1**

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF WESTOL TVET COLLEGE					
BID NUMBER:	**WTC (WLD/RND/PPE) 07/2026**	**CLOSING DATE:**	**27 JANUARY 2026**	**CLOSING TIME:**	**11:00am**
DESCRIPTION	**APPOINTMENT OF A SERVICE PROVIDER FOR THE SUPPLY, DELIVERY AND OFF-LOADING OF 100% LOCALLY MANUFACTURED AND EMBROIDERED PERSONAL PROTECTIVE CLOTHING FOR WELDER OCCUPATIONAL PROGRAMME LEVEL 4 AT WESTERN TVET COLLEGE, RANDFONTEIN CAMPUS.**				
THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7).					

BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN
THE BID BOX SITUATED AT *(STREET ADDRESS)*

WESTERN TVET COLLEGE
42 JOHNSTONE STREET, 1760
HECTORTON, HOMELAKE
RANDFONTEIN
1760

SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
TAX COMPLIANCE STATUS	TCS PIN:		**OR**	CSD No:	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	Yes ☐ No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	☐ Yes ☐ No	

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

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ARE YOU THE ACCREDITED REPRESENTATIVE ***IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?***	☐Yes ☐No [IF YES ENCLOSE PROOF]	*ARE YOU A FOREIGN BASED SUPPLIER FOR* ***THE GOODS /SERVICES /WORKS OFFERED?***	☐Yes ☐No [IF YES, ANSWER PART B:3]
TOTAL NUMBER OF ITEMS OFFERED		***TOTAL BID PRICE***	
SIGNATURE OF BIDDER	……	***DATE***	
CAPACITY UNDER WHICH THIS BID IS SIGNED			

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:		**TECHNICAL CLARIFICATION QUERIES MAY BE DIRECTED TO:**	
DEPARTMENT/ DIVISION	Supply Chain Management Unit	CONTACT PERSON	Kosi Mmusi
CONTACT PERSON	Kefilwe Jobeta	TELEPHONE NUMBER	011 692 4004 / 2032
TELEPHONE NUMBER	011 692 4004 /1080	FACSIMILE NUMBER	011 692 3404
FACSIMILE NUMBER	011 692 3404	E-MAIL ADDRESS	kammusi@westcol.co.za
E-MAIL ADDRESS	kjobeta@westcol.co.za		

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PART B
TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
1.1 BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2 ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3 THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT(GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."
3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS
3.1 IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? ☐ YES ☐ NO
3.2 DOES THE ENTITY HAVE A BRANCH IN THE RSA? ☐ YES ☐ NO
3.4 DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? ☐ YES ☐ NO
3.5 DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? ☐ YES ☐ NO
3.6 IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? ☐ YES ☐ NO
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER: ……

CAPACITY UNDER WHICH THIS BID IS SIGNED: ……
(Proof of authority must be submitted e.g. company resolution)

DATE: ……

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BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and /or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members /partners or any person having a controlling interest1 in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors /trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

……
……
……

Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

1 the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/shaving the deciding vote or power to influence or to direct the course and decisions of the enterprise

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2.3.1 If so, furnish particulars:
……
……
……

3 DECLARATION

I, the undersigned, (name)…….....in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure;
3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium2 will not be construed as collusive bidding.
3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004or any other applicable legislation.

2 Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

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I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACTAGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

……..	……
Signature	Date
……	……..
Position	Bidding entity

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WESTERN TVET COLLEGE

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

(a) Price; and

(b) Specific Goals.

1.4 The maximum points for this tender are allocated as follows:

	Points
Price	80
Specific Goals	20
Total Points for Price and Specific Goals	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to request a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

(a) **"tender"** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation.

(b) **"price"** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts.

(c) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes.

"tender for income-generating contracts" means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the

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organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and

(e) **"the Act"** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

(f) "**comparative price"** means the price after the factors of a non-firm price and all unconditional discounts that can be utilized have been taken into consideration.

(g) **"consortium or joint venture"** means an association of person for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

(h) **"contact"** means the agreement that results from the acceptance of a bid by an organ of state.

(i) **"EME"** means an Exempted Micro Enterprise as defined by Codes of Good Practice issued in terms of section 9 (1) of the Broad Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);

(j) **"Firm price"** means the price that is only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or abolition of customs or excise duty and any other duty, levy, or tax, which, in terms of the law or regulation, is binding on the contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, the execution of the contract;

(k) **"functionality"** means the measurement according to predetermined norms, as set out in the bid documents, of a service or commodity that is designed to be practical and useful, working or operating, considering, among other factors, the quality, reliability, viability and durability of a service and the technical capacity and ability of a bidder.

(l) **"non-firm prices"** means all prices other than "firm" prices; (m)

"person" includes a juristic person.

(n) **"QSE"** means a Qualifying Small Enterprise as defined by Codes of Good Practice issued in terms of section 9 (1) of the Broad- Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003)

(o) **"rand value"** means the total estimated value of a contract in South African currency, calculated at the time of the bid invitations, and includes all applicable taxes and excise duties.

(p) **"sub-contract"** means the primary contractor's assigning, leasing, making out work to, or employing, another person to] support such primary contractor in the execution of part of a project in terms of the contract

(q) **"total revenue"** bears the same meaning assigned to this expression in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9 (1) of the Broad-Based Economic Empowerment Act and promulgated in the Government Gazzetted on 9 February 2007.

(r) **"trust"** means the arrangement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person.

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES POINTS AWARDED FOR PRICE

THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 **or** **90/10**

$$Ps = 80\left(1 - \frac{Pt - P\,min}{P\,min}\right) \text{ or } \quad Ps = 90\left(1 - \frac{Pt - P\,min}{P\,min}\right)$$

Where

Ps = Points scored for price of tender under consideration Pt

= Price of tender under consideration

Pmin = Price of lowest acceptable tender

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4. POINTS AWARDED FOR SPECIFIC GOALS

4.1 In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2 In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of:

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system, then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated in the table below.

***Note to tenderers: The tenderer must indicate how they claim points for each preference point system.*)**

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed. (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Price	X	80	X	
Local Based: West Rand District	X	05	X	
Youth owned enterprise	X	05	X	
Race: Black Owned	X	05	X	
People with Disability (attach proof)	X	05	X	

4. DECLARATION WITH REGARD TO COMPANY/FIRM

4.1 Name of company/firm…….

4.2 VAT registration number……..……

4.3 Company registration number…….…….…….

4.4 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One person business/sole propriety
- ☐ Close corporation
- ☐Company

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□(Pty) Limited
[TICKAPPLICABLE BOX]

DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

……
……
…….

4.6 COMPANY CLASSIFICATION

□ Manufacturer
□ Supplier
□ Professional service provider
□ Other service providers,
e.g. transporter, etc.
[*TICK APPLICABLE BOX*]

4.7 MUNICIPAL INFORMATION

Municipality where business is situated…….

Registered Account Number: ……..

Stand Number…….

4.8 Total number of years the company/firm has been in business……

4.9 I/we, the undersigned, who is / are duly authorized to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contribution indicated in paragraph 7 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

i) The information provided is true and correct.

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form.

iii) In the event of a contract being awarded as a result of points claimed as shown in paragraph 7, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct.

iv) If the B-BBEE status level of contribution has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –

disqualify the person from the bidding process.

(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct.

(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation.

(d) restrict the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution.

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5. Previous experience

Provide the following information on relevant previous experience (indicate specifically projects of similar or larger size and/or which is similar with regard to type of work).

Description	Value (R, Vat excluded	Year(s) executed	Reference		
			Name	Organization	Tel no

6. Staffing Profile

Provide information on key staff you intend utilizing on this contract, should it be awarded to you.

Name	Position in your organization	Qualifications	Experience

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7. Infrastructure and resources available to execute this contract

7.1 Physical facilities

Description	Address	Area (m²)

7.2 Plant and equipment

Description: Plant and equipment owned (or to be rented)	Number of units

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7.3 List of <u>shareholders</u> by Name, Position, Identity number, Citizenship, HDI status and ownership as relevant.

Name	Date/Position Occupied in Enterprise	ID Number (please attach certified copies of ID's	Date RSA Citizenship obtained.	HDI	Women	Disabled	Youth (person not older than 35 years of age)	% of business/ enterprise owned

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7.4 List of <u>shareholders</u> by Name, percentage (%) of business/enterprise owned, residential address.

Full Name	Identity (ID) number (Please find attached certified copies of ID's)	% of business / enterprise owned	Residential Address

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AUTHORITY FOR SIGNATORY

Please note that sole proprietors or "one person business" are not required to submit an official and duly signed authority of signatory.

Signatories for close corporations and companies shall confirm their authority by sign on behalf of the company/firm **by attaching to this page** a duly signed and dated copy of the relevant resolution of their members or their board of directors, as the case may be.

An example for a company is shown below:

Printed on company letterhead:

"By resolution of the board of directors passed on_____20_____

Mr _____

has been duly authorized to sign all documents in connection with the bid for

Tender_____No_____and any Contract, which may arise there from on behalf of

_____

SIGNED ON BEHALF OF THE COMPANY _____

IN HIS CAPACITY AS _____CAPACITY AS _____

DATE: _____

SIGNATURE OF SIGNATORY: _____

AS WITNESSES: 1_____

2_____

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9. I/we, the undersigned, who is / are duly authorized to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contribution indicated in paragraph 7 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:
   (i) The information furnished is true and correct.
   (ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form.
   (iii) In the event of a contract being awarded as a result of points claimed as shown in paragraph 7, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct.
   (iv) If the B-BBEE status level of contribution has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
      (a) disqualify the person from the bidding process.
      (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct.
      (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation.
      (d) restrict the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
      (e) forward the matter for criminal prosecution

SIGNATURE(S) OF TENDERER(S) ……

SURNAME AND NAME: ……

DATE: ……

ADDRESS: ……

……

……

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DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2011, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

1. General Conditions

1.1. Preferential Procurement Regulations, 2011 (Regulation 9) makes provision for the promotion of local production and content.

1.2. Regulation 9.(1) prescribes that in the case of designated sectors, where in the award of bids local production and content is of critical importance, such bids must be advertised with the specific bidding condition that only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.

1.3. Where necessary, for bids referred to in paragraph 1.2 above, a two-stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.

1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.

1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

LC = [1 - x / y] * 100

Where
x is the imported content in Rand
y is the bid bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 4.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on http:/www.thedti.gov.za/industrial development/ip.jsp at no cost.

1.6 A bid may be disqualified if –

(a) this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation; and

(b) the bidder fails to declare that the Local Content Declaration Templates (Annex C, D and E) have been audited and certified as correct.

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2. Definitions

2.1. **"bid"** includes written price quotations, advertised competitive bids or proposals.

2.2. **"Bid price"** price offered by the bidder, excluding value added tax (VAT);

2.3. **"contract"** means the agreement that results from the acceptance of a bid by an organ of state.

2.4. **"Designated sector"** means a sector, sub-sector or industry that has been designated by the Department of Trade and Industry in line with national development and industrial policies for local production, where only locally produced services, works or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content.

2.5. **"Duly sign"** means a Declaration Certificate for Local Content that has been signed by the Chief Financial Officer or other legally responsible person nominated in writing by the Chief Executive, or senior member / person with management responsibility (close corporation, partnership or individual).

2.6. **"imported content"** means that portion of the bid price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or its subcontractors) and which costs are inclusive of the costs abroad (this includes labour or intellectual property costs), plus freight and other direct importation costs, such as landing costs, dock duties, import duty, sales duty or other similar tax or duty at the South African port of entry;

2.7. **"Local content"** means that portion of the bid price, which is not included in the imported content, provided that local manufacture does take place.

2.8. **"Stipulated minimum threshold"** means that portion of local production and content as determined by the Department of Trade and Industry; and

2.9. **"sub-contract"** means the primary contractor's assigning, leasing, making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract.

3. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:

Description of services, works or goods	Stipulated minimum threshold.
CLOTHING	**100%**

4. Does any portion of the services, works or goods offered have any imported content?

(***Tick applicable box***)

YES		NO	

4.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on **www.reservebank.co.za**.

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	**Rates of exchange**
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

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NB: Bidders must submit proof of the SARB rate (s) of exchange used.

5. Were the Local Content Declaration Templates (Annex C, D and E) audited and certified as, correct?
(***Tick applicable box***)

YES		NO	

5.1. If yes, provide the following particulars:

(a) Full name of auditor: ……

(b) Practice number: ……...

(c) Telephone and cell number: …….

(d) Email address: ……...

(Documentary proof regarding the declaration will, when required, be submitted to the satisfaction of the Accounting Officer / Accounting Authority)

6. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard.

LOCAL CONTENT DECLARATION
(REFER TO ANNEX B OF SATS 1286:2011)

LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)

IN RESPECT OF BID NO. .....

ISSUED BY: (Procurement Authority / Name of Institution):
.....
NB

1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.

2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on http://www.thdti.gov.za/industrial development/ip.jsp. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, ……..... (full names), do hereby declare, in my capacity as …… ……...
of .....(name of bidder entity), the following:

(a) The facts contained herein are within my own personal knowledge.

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(b) I have satisfied myself that:

(i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and

(ii) the declaration templates have been audited and certified to be correct.

(c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.
The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.

(d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.

(e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 13 of the Preferential Procurement Regulations, 2011 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

SIGNATURE: _____ **DATE:** _____

WITNESS No. 1 _____ **DATE:** _____

WITNESS No. 2 _____ **DATE:** _____

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3. ANNEXURE C

3.1. GUIDELINES FOR COMPLETING ANNEXURE C: LOCAL CONTENT DECLARATION – SUMMARY SCHEDULE

Note: The paragraph numbers correspond to the numbers in Annexure C.

C1. Tender Number
Supply the tender number that is specified on the specific tender documentation.

C2. Tender description
Supply the tender description that is specified on the specific tender documentation.

C3. Designated products
Supply the details of the products that are designated in terms of this tender (i.e. buses).

C4. Tender Authority
Supply the name of the tender authority.

C5. Tendering Entity name
Provide the tendering entity name (for example, Unibody Bus Builders (Pty) Ltd).

C6. Tender Exchange Rate
Provide the exchange rate used for this tender, as per Municipal Bidding Document (MBD) 6.2

C7. Specified local content %

Provide the specified minimum local content requirement for the tender (i.e. 90%), as per Municipal Bidding Document (MDB) 6.2.

C8. Tender item number
Provide the tender item number(s) of the products that have a local content requirement as per the tender specification.

C9. List of items
Provide a list of the item(s) corresponding with the tender item number.
This may be a short description or a brand name.

CALCULATION OF LOCAL CONTENT

C10. Tender price
Provide the unit tender price of each item excluding VAT.

C11. Exempted imported content.
Provide the ZAR value of the exempted imported content for each item, if applicable. These value(s) must correspond with the value(s) of column D16 on Annexure D.

C12. Tender value net of exempted imported content.
Provide the net tender value of the item, if applicable, by deducting the exempted imported content (C11) from the tender price (C10).

C13. Imported value.
Provide the ZAR value of the items' imported content.

C14. Local value
Provide the local value of the item by deducting the Imported value (C13) from the net tender value (C12).

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C15. Local content percentage (per item)
Provide the local content percentage of the item(s) by dividing the local value (C14) by the net tender value (C12) as per the local content formula in SATS 1286.

TENDER SUMMARY

C16. Tender quantity
Provide the tender quantity for each item number as per the tender specification.

C17. Total tender value
Provide the total tender value by multiplying the tender quantity (C16) by the tender price (C10).

C18. Total exempted imported content
Provide the total exempted imported content by multiplying the tender quantity (C16) by the exempted imported content (C11). These values must correspond with the values of column D18 on Annexure D.

C19. Total imported content
Provide the total imported content of each item by multiplying the tender quantity (C16) by the imported value (C13).

C20. Total tender value
Total tender value is the sum of the values in column C17.

C21. Total exempted imported content
Total exempted imported content is the sum of the values in column C18. This value must correspond with the value of D19 on Annexure D.

C22. Total tender value net of exempted imported content.
The total tender value net of exempt imported content is the total tender value (C20) less the total exempted imported content (C21).

C23. Total imported content
Total imported content is the sum of the values in column C19. This value must correspond with the value of D53 on Annexure D.

C24. Total local content
Total local content is the total tender value net of exempted imported content (C22) less the total imported content (C23). This value must correspond with the value of E13 on Annexure E.

C25. Average local content percentage of tender
The average local content percentage of tender is calculated by dividing total local content (C24) by the total tender value net of exempted imported content (C22).

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Annex C

Local Content Declaration - Summary Schedule

(C1) **Tender No.**
(C2) **Tender description:**
(C3) **Designated product(s)**
(C4) **Tender Authority:**
(C5) **Tendering Entity name:**
(C6) **Tender Exchange Rate:** Pula _____ EU _____ GBP _____
(C7) **Specified local content %**

Note: VAT to be excluded from all calculations

Calculation of local content								Tender summary			
Tender item no's	List of items	Tender price - each (excl VAT)	Exempted imported value	Tender value net of exempted imported content	Imported value	Local value	Local content % (per item)	Tender Qty	Total tender value	Total exempted imported content	Total Imported content
(C8)	(C9)	(C10)	(C11)	(C12)	(C13)	(C14)	(C15)	(C16)	(C17)	(C18)	(C19)

(C20) Total tender value _____
(C21) Total Exempt imported content _____
(C22) *Total* Tender value net of exempt imported content _____
(C23) Total Imported content _____
(C24) Total local content _____
(C25) Average local content % of ten _____

Signature of tenderer from Annex B

_____

_____

Date:

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Annex C

Local Content Declaration - Summary Schedule

(C1)	**Tender No.**			
(C2)	**Tender description:**			
(C3)	**Designated product(s)**			
(C4)	**Tender Authority:**			
(C5)	**Tendering Entity name:**			
(C6)	**Tender Exchange Rate:**	Pula	EU	GBP
(C7)	**Specified local content %**			

Note: VAT to be excluded from all calculations

Calculation of local content								Tender summary			
Tender item no's	**List of items**	**Tender price - each (excl VAT)**	**Exempted imported value**	**Tender value net of exempted imported content**	**Imported value**	**Local value**	**Local content % (per item)**	**Tender Qty**	**Total tender value**	**Total exempted imported content**	**Total Imported content**
(C8)	*(C9)*	*(C10)*	*(C11)*	*(C12)*	*(C13)*	*(C14)*	*(C15)*	*(C16)*	*(C17)*	*(C18)*	*(C19)*

Signature of tenderer from Annex B

DATE

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4. ANNEXURE D

4.1. GUIDELINES FOR COMPLETING ANNEXURE D:

"IMPORTED CONTENT DECLARATION – SUPPORTING SCHEDULE TO ANNEXURE C"

Note: The paragraph numbers correspond to the numbers in Annexure D.

D1. Tender number
Supply the tender number that is specified on the specific tender documentation.

D2. Tender description
Supply the tender description that is specified on the specific tender documentation.

D3. Designated products
Supply the details of the products that are designated in terms of this tender (i.e. buses).

D4. Tender authority
Supply the name of the tender authority.

D5. Tendering entity name
Provide the tendering entity name (i.e. Unibody Bus Builders (Pty) Ltd).

D6. Tender exchange rate
Provide the exchange rate used for this tender, as per the Standard Bidding Document (SBD) and Municipal Bidding Document (MBD) 6.2.

TABLE A. EXEMPTED IMPORTED CONTENT

D7. Tender item number
Provide the tender item number(s) of the product(s) that have imported content.

D8. Description of imported content
Provide a list of the exempted imported product(s), if any, as specified in the tender.

D9. Local supplier
Provide the name of the local supplier(s) supplying the imported product(s)
.

D10. Overseas supplier
Provide the name(s) of the overseas supplier(s) supplying the exempted imported product(s).

D11. Imported value as per commercial invoice.
Provide the foreign currency value of the exempted imported product(s) disclosed in the commercial invoice accepted by the South African Revenue Service (SARS).

D12. Tender exchange rate
Provide the exchange rate used for this tender as per the Standard Bidding Document (SBD) and Municipal Bidding Document (MBD) 6.2.

D13. Local value of imports
Convert the value of the exempted imported content as per commercial invoice (D11) into the ZAR value by using the tender exchange rate (D12) disclosed in the tender documentation.

D14. Freight costs to port of entry
Provide the freight costs to the South African Port of the exempted imported item.

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D15. All locally incurred landing costs and duties
Provide all landing costs including customs and excise duty for the exempted imported product(s) as stipulated in the SATS 1286:2011.

D16. Total landed costs excl VAT
Provide the total landed costs (excluding VAT) for each item imported by adding the corresponding item values in columns D13, D14 and D15. These values must be transferred to column C11 on Annexure C.

D17. Tender quantity
Provide the tender quantity of the exempted imported products as per the tender specification.

D18. Exempted imported value
Provide the imported value for each of the exempted imported product(s) by multiplying the total landed cost (excl. VAT) (D16) by the tender quantity (D17). The values in column D18 must correspond with the values of column C18 of Annexure C.

D19. Total exempted imported value
The total exempted imported value is the sum of the values in column D18. This total must correspond with the value of C21 on Annexure C.

TABLE B. IMPORTED DIRECTLY BY TENDERER

D20. Tender item numbers
Provide the tender item number(s) of the product(s) that have imported content.

D21. Description of imported content:
Provide a list of the product(s) imported directly by tender as specified in the tender documentation.

D22. Unit of measure
Provide the unit of measure for the product(s) imported directly by the tenderer.

D23. Overseas supplier
Provide the name(s) of the overseas supplier(s) supplying the imported product(s).

D24. Imported value as per commercial Invoice.
Provide the foreign currency value of the product(s) imported directly by tenderer disclosed in the commercial invoice accepted by the South African Revenue Service (SARS).

D25. Tender rate of exchange
Provide the exchange rate used for this tender as per the Standard Bidding Document (SBD) and Municipal Bidding Document (MBD) 6.2.

D26. Local value of imports
Convert the value of the product(s) imported directly by the tenderer as per commercial invoice (D24) into the ZAR value by using the tender exchange rate (D25) disclosed in the tender documentation.

D27. Freight costs to port of entry
Provide the freight costs to the South African Port of the product(s) imported directly by the tenderer.

D28. All locally incurred landing costs and duties
Provide all landing costs including customs and excise duty for the product(s) imported directly by the tenderer as stipulated in the SATS 1286:2011.

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D29. Total landed costs excl VAT
Provide the total landed costs (excluding VAT) for each item imported directly by the tenderer by adding the corresponding item values in columns D26, D27 and D28.

D30. Tender quantity
Provide the tender quantity of the product(s) imported directly by the tenderer as per the tender specification.

D31. Total imported value
Provide the total imported value for each of the product(s) imported directly by the tenderer by multiplying the total landed cost (excl. VAT) (D29) by the tender quantity (D30).

D32. Total imported value by tenderer
The total value of imports by the tenderer is the sum of the values in column D31.

TABLE C. IMPORTED BY THIRD PARTY AND SUPPLIED TO THE TENDERER

D33. Description of imported content
Provide a list of the product(s) imported by the third party and supplied to the tenderer as specified in the tender documentation.

D34. Unit of measure
Provide the unit of measure for the product(s) imported by the third party and supplied to tenderer as disclosed in the commercial invoice.

D35. Local supplier
Provide the name of the local supplier(s) supplying the imported product(s).

D36. Overseas supplier
Provide the name(s) of the overseas supplier(s) supplying the imported products.

D37. Imported value as per commercial invoice.
Provide the foreign currency value of the product(s) imported by the third party and supplied to the tenderer disclosed in the commercial invoice accepted by SARS.

D38. Tender rate of exchange
Provide the exchange rate used for this tender as per the Standard Bidding Document (SBD) and Municipal Bidding Document (MBD) 6.2.

D39. Local value of imports
Convert the value of the product(s) imported by the third party as per commercial invoice (D37) into the ZAR value by using the tender exchange rate (D38) disclosed in the tender documentation.

D40. Freight costs to port of entry
Provide the freight costs to the South African Port of the product(s) imported by third party and supplied to the tenderer.

D41. All locally incurred landing costs and duties
Provide all landing costs including customs and excise duty for the product(s) imported by third party and supplied to the tenderer as stipulated in the SATS 1286:2011.

D42. Total landed costs excluding VAT.
Provide the total landed costs (excluding VAT) for each product imported by third party and supplied to the tenderer by adding the corresponding item values in columns D39, D40 and D41.

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D43. Quantity imported.
Provide the quantity of each product(s) imported by third party and supplied to the tenderer for the tender.

D44. Total imported value
Provide the total imported value of the product(s) imported by third party and supplied to the tenderer by multiplying the total landed cost (D42) by the quantity imported (D43).

D45. Total imported value by third party
The total imported value from the third party is the sum of the values in column D44.

TABLE D. OTHER FOREIGN CURRENCY PAYMENTS

D46. Type of payment
Provide the type of foreign currency payment. (i.e. royalty payment for use of patent, annual licence fee, etc).

D47. Local supplier making the payment.
Provide the name of the local supplier making the payment.

D48. Overseas beneficiary
Provide the name of the overseas beneficiary.

D49. Foreign currency value paid.
Provide the value of the listed payment(s) in their foreign currency.

D50. Tender rate of exchange
Provide the exchange rate used for this tender as per the Standard Bidding Document (SBD) and Municipal Bidding Document (MBD) 6.2.

D51. Local value of payments
Provide the local value of each payment by multiplying the foreign currency value paid (D49) by the tender rate of exchange (D50).

D52. Total of foreign currency payments declared by tenderer and/or third party.
The total of foreign currency payments declared by tenderer and/or a third party is the sum of the values in column D51.

D53. Total of imported content and foreign currency payment
The total imported content and foreign currency payment is the sum of the values in column D32, D45 and D52. This value must correspond with the value of C23 on Annexure C.

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Annex D

Imported Content Declaration - Supporting Schedule to Annex C

(D1)	Tender No.					
(D2)	Tender description:					
(D3)	Designated Products:					
(D4)	Tender Authority:					
(D5)	Tendering Entity name:					
(D6)	Tender Exchange Rate:	Pula		EU		GBP

Note: VAT to be excluded from all calculations

A. Exempted imported content

Tender item no's	Description of imported content	Local supplier	Overseas Supplier	Foreign currency value as per Exchange Commercial Invoice	Tender Rate	Local value of imports	Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost excl VAT	Tender Qty	Exempted imported value
(D7)	(D8)	(D9)	(D10)	(D11)	(D12)	(D13)	(D14)	(D15)	(D16)	(D17)	(D18)

(D19) Total exempt imported content

B. Imported directly by the Tenderer

Tender item no's	Description of imported content	Unit of measure	Overseas Supplier	Foreign currency value as per Exchange Commercial Invoice	Tender Rate of Exchange	Local value of imports	Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost excl VAT	Tender Qty	Total imported value
(D20)	(D21)	(D22)	(D23)	(D24)	(D25)	(D26)	(D27)	(D28)	(D29)	(D30)	(D31)

(D32) Total imported value by tenderer

C. Imported by a 3rd party and supplied to the Tenderer

Description of imported content	Unit of measure	Local supplier	Overseas Supplier	Foreign currency value as per Exchange Commercial Invoice	Tender Rate of Exchange	Local value of imports	Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost excl VAT	Quantity imported	Total imported value
(D33)	(D34)	(D35)	(D36)	(D37)	(D38)	(D39)	(D40)	(D41)	(D42)	(D43)	(D44)

(D45) Total imported value by 3rd party

D. Other foreign currency payments

Type of payment	Local supplier making the payment	Overseas beneficiary	Foreign currency value paid	Tender Rate of Exchange	Local value of payments
(D46)	(D47)	(D48)	(D49)	(D50)	

Signature of tenderer from Annex B

Date:

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5. ANNEXURE E

5.1. GUIDELINES TO COMPLETING ANNEXURE E:

"LOCAL CONTENT DECLARATION- SUPPORTING SCHEDULE TO ANNEXURE C"

The paragraph numbers correspond to the numbers in Annexure E

E1. Tender number
Supply the tender number that is specified on the specific tender documentation.

E2. Tender description
Supply the tender description that is specified on the specific tender documentation.

E3. Designated products
Supply the details of the products that are designated in terms of this tender (for example, buses/canned vegetables).

E4. Tender authority
Supply the name of the tender authority.

E5. Tendering entity name
Provide the tendering entity name (for example, Unibody Bus Builders (Pty) Ltd) Ltd).

LOCAL GOODS, SERVICES AND WORKS

E6. Description of items purchased.
Provide a description of the items purchased locally in the space provided.

E7. Local supplier
Provide the name of the local supplier that corresponds to the item listed in column E6.

E8. Value
Provide the total value of the item purchased in column E6.

E9. Total local products (Goods, Services and Works)
Total local products (goods, services and works) is the sum of the values in E8.

E10. Manpower costs:
Provide the total of all the labour costs accruing only to the tenderer (i.e. not the suppliers to tenderer).

E11. Factory overheads:
Provide the total of all the factory overheads including rental, depreciation and amortization for local and imported capital goods, utility costs and consumables. (Consumables are goods used by individuals and businesses that must be replaced regularly because they wear out or are used up. Consumables can also be defined as the components of an end product that are used up or permanently altered in the process of manufacturing, such as basic chemicals.)

E12. Administration overheads and mark-up:
Provide the total of all the administration overheads, including marketing, insurance, financing, interest and mark-up costs.

E13. Total local content:
The total local content is the sum of the values of E9, E10, E11 and E12. This total must correspond with C24 of Annexure C.

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Annex E

Local Content Declaration - Supporting Schedule to Annex C

(E1)	**Tender No.**	
(E2)	**Tender description:**	
(E3)	**Designated products:**	
(E4)	**Tender Authority:**	
(E5)	**Tendering Entity name:**	

Note: VAT to be excluded from all calculations

Local Products (Goods, Services and Works)	Description of items purchased	Local suppliers	Value
	(E6)	*(E7)*	*(E8)*

(E9) **Total local products (Goods, Services and Works)**

(E10) **Manpower costs** (Tenderer's manpower cost)

(E11) **Factory overheads** n & amortisation, utility costs, consumables etc.)

(E12) (Marketing, insurance, financing, interest etc.)

(E13) **Total local content**

Signature of tenderer from Annex B

Date

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