

COMPANY PROFILE /VENDOR APPLICATION

Please ensure that the following documents are attached:

1. Vendor application form (compulsory)
2. Certified copy of company registration certificates
3. Latest Municipal account / Proof of address (compulsory)

Note: failure to submit the compulsory documentation will result in application being disqualified.

Please note:

It remain the responsibility of owners of the business to ensure that proof of all documents/certificates that were submitted be kept current and valid on an annual and on-going basis.

NAME OF THE BUSINESS											
Postal address											
Physical address											
Landline											
Fax											
Website											
Contact person											
Designation											
Cellular phone											

Your future starts here!

**CARLETONVILLE
CAMPUS**
20 South Street
CARLETONVILLE
Tel: 018 787 4012

**KRUGERSDORP
CAMPUS**
32 Von Brandis Street
KRUGERSDORP
Tel: 011 953 1140

**KRUGERSDORP WEST
CAMPUS**
87 Figulus Street
KRUGERSDORP WEST
Tel: 011 660 1709

**RANDFONTEIN
CAMPUS**
5 Kiewiet Street
RANDFONTEIN
Tel: 011 693 3608

**WESTONARIA
CAMPUS**
109 Botha Street
WESTONARIA
Tel: 011 754 1089

TYPE OF BUSINESS						
Partnership		Sole Trader		Close corporation		
Company		Pty Limited				
PRINCIPAL BUSINESS ACTIVITIES / SERVICES (3 Commodities only)						
Auditors		Corporate gifts		Printing – design, layout and printing		
Advertising		Editing and Proof reading		Security Services		
Building maintenance		Electrical maintenance and hardware suppliers		Skills Development practitioners		
Catering Services		Haircare product and equipment		Steelworks and welding		
Cell phone service providers		Information Technology consultants – Network/stand alone		Training and Development institutions		
Cleaning products and equipment		Media and Publicity		Transport - Busses		
Computer Hardware suppliers		Motivational Speakers		Team Building specialist		
Software		Office Furniture/equipment		Telecommunications media services		
Event management		Stationery		Communication devices		
Accounting and bookkeeping		Clothing		Business administration		
Agriculture		Plumbing		Cleaning service		
Books suppliers		Pest control services		General agreement and contracts		
COMPANY / ENTERPRISE REGISTRATION NR						
INCOME TAX REFERENCE NUMBER						
VAT REGISTRATION NUMBER						
LIST ALL PARTNERS, PROPRIETORS AND SHAREHOLDERS						
<p>*HDI – Historically disadvantage individuals:</p> <ol style="list-style-type: none"> 1. Ethnicity- please state B-Black, I-Indian, C-Coloured, W-White 2. Gender- please state M – Male, F-Female 3. Disabled- Please state Yes or No <p>Where owners are themselves a company/partnership identify the ownership of the holding firm</p>						
Initial & Surname	Identity number	SA Citizen	*HDI Status	Date of ownership	%	%

Your future starts here!

CARLETONVILLE
CAMPUS
20 South Street
CARLETONVILLE
Tel: 018 787 4012

KRUGERSDORP
CAMPUS
32 Von Brandis Street
KRUGERSDORP
Tel: 011 953 1140

KRUGERSDORP WEST
CAMPUS
87 Figulus Street
KRUGERSDORP WEST
Tel: 011 660 1709

RANDFONTEIN
CAMPUS
5 Kiewiet Street
RANDFONTEIN
Tel: 011 693 3608

WESTONARIA
CAMPUS
109 Botha Street
WESTONARIA
Tel: 011 754 1089



		Yes or No	1	2	3		Owned	Voting

Please complete the following information for each partner, proprietor, shareholder, director/s and other official of the business/firm/enterprise.

Name and Surname	HDI status (Yes/No)		% of time devoted to the firm	Home address
	Y	N		
	Y	N		
	Y	N		
	Y	N		
	Y	N		
	Y	N		
	Y	N		

How many permanent staff members does the firm employ?

Full-time	Part-time

Please list the major items of equipment, plant and vehicles owned by the firm.

Item	Quantity

Your future starts here!

**CARLETONVILLE
CAMPUS**
20 South Street
CARLETONVILLE
Tel: 018 787 4012

**KRUGERSDORP
CAMPUS**
32 Von Brandis Street
KRUGERSDORP
Tel: 011 953 1140

**KRUGERSDORP WEST
CAMPUS**
87 Figulus Street
KRUGERSDORP WEST
Tel: 011 660 1709

**RANDFONTEIN
CAMPUS**
5 Kiewiet Street
RANDFONTEIN
Tel: 011 693 3608

**WESTONARIA
CAMPUS**
109 Botha Street
WESTONARIA
Tel: 011 754 1089



Please state what the enterprise's average annual turnover (excluding VAT) was during the lesser of the period for which the business has been operating or the previous three financial years?

1	
2	
3	

**Please provide information with regards to all trade association / professional bodies to which you have membership.
(CIDB registration compulsory for building maintenance registration)**

Name of organisation	Membership nr

Your future starts here!

**CARLETONVILLE
CAMPUS**
20 South Street
CARLETONVILLE
Tel: 018 787 4012

**KRUGERSDORP
CAMPUS**
32 Von Brandis Street
KRUGERSDORP
Tel: 011 953 1140

**KRUGERSDORP WEST
CAMPUS**
87 Figulus Street
KRUGERSDORP WEST
Tel: 011 660 1709

**RANDFONTEIN
CAMPUS**
5 Kiewiet Street
RANDFONTEIN
Tel: 011 693 3608

**WESTONARIA
CAMPUS**
109 Botha Street
WESTONARIA
Tel: 011 754 1089

List the four largest contract/assignments completed by you firm in the last three years.

Work performed	For which company	Contact person	Contact numbers	Contract fee / amount

List all contracts, which your firm is currently engaged in and have not yet completed

Contract description	Location	Employer	Contract amount	Expected completion

Declaration of interest:

Any relation to staff members employed at Westcol need to be declared.

.....

.....

Any current contracts with state institutions need to be declared

The undersigned, which warrants that he/she is duly authorised to do so on behalf of the firm, state that:

The information provided and submitted is true and correct.

Name and Surname	Date
Signature	Designation

Your future starts here!



Commissioner of oath:	
Date:	

.....

Your future starts here!

**CARLETONVILLE
CAMPUS**
20 South Street
CARLETONVILLE
Tel: 018 787 4012

**KRUGERSDORP
CAMPUS**
32 Von Brandis Street
KRUGERSDORP
Tel: 011 953 1140

**KRUGERSDORP WEST
CAMPUS**
87 Figulus Street
KRUGERSDORP WEST
Tel: 011 660 1709

**RANDFONTEIN
CAMPUS**
5 Kiewiet Street
RANDFONTEIN
Tel: 011 693 3608

**WESTONARIA
CAMPUS**
109 Botha Street
WESTONARIA
Tel: 011 754 1089